Dear students of the HFU Business School,

We hope you are all in good health. By working together we will master this challenging situation in the summer semester of 2020!

Please note the following points:

1. According to current planning, lectures will start on 20.04.2020.
2. Regularly consult the homepage of the HFU to stay up-to-date on all issues affecting the university: https://www.hs-furtwangen.de/aktuelles/coronavirus/ (There is a German and an English version).
3. Regularly consult the homepage of the HFU Business School. Here you will find additional information that is relevant only for the Business School: https://www.hs-furtwangen.de/fakultaeten/wirtschaft/organisation-sose-2020-fakultaet-w/

This letter can also be found there – always in its most up-to-date form.
4. Consultation hours will be carried out over telephone. There is no need to be present for a consultation! Please contact the respective lecturer to make an appointment. Given the situation, examinations can only be reviewed following the resumption of lectures.
5. Theses in the SoSe 2020 will run as usual. You may register your Bachelor’s thesis using the regular form by e-mail with Ms. Münzer: muea@hs-furtwangen.de. Send your Master’s thesis registration by e-mail to the respective programme assistant. The registration deadline remains 23.03.2020.
6. Regarding the cancelled re-entry seminar for IBW and IBM (and internship introductory seminar for IBW) there is a separate letter for you on the faculty homepage: https://www.hs-furtwangen.de/fakultaeten/wirtschaft/organisation-sose-2020-fakultaet-w/
7. Compulsory lectures: Please register in Felix for your lectures as soon as possible. This will ensure your online access to all materials.
8. Elective courses (WPF): The Business school’s deadlines for elective courses (WPF) will be adapted to the new start of the semester and announced in due course. As it stands, the registration deadline of the examination office has been postponed until 30.04.2020.
9. Should you have any questions specific to your course of studies, please contact:
   - IBW: Natascha Steffens, stef@hs-furtwangen.de
   - IBM: Silke Mühlbach, mbs@hs-furtwangen.de
   - BMP: Nadine Merkt, mena@hs-furtwangen.de
   - IEB: Gaby Kienast, kig@hs-furtwangen.de
   - IMM: Bianca Deeg, deeg@hs-furtwangen.de
   - MBA: Pia Schächterle, sle@hs-furtwangen.de
   - EMBA: Regina Feketics, rfe@hs-furtwangen.de

They will be able to answer most questions you might have and will forward your e-mail to the right contact person if they do not.

We wish you all the best for the coming weeks and above all: Stay healthy!

gez. Uwe Hack (Dean) and Frank Kramer (Vice Dean Teaching)