

AUSFÜLLHILFE: BEWEGEN SIE DEN MAUSZEIGER ÜBER DIE ÜBERSCHRIFTEN. AUSFÜHRICHE HINWEISE: [LEITFADEN](#)  
[MODULBESCHREIBUNG](#)

Module Title ENGLISH 6 – BUSINESS 3 (B1.2)						
Module code	Workload	Credit points	Semester	Frequency of module	Duration	
	90 hours	3		Each semester	1 semester	
1	<b>Module</b> English 6 – Business 3	<b>Teaching Language</b> English	<b>Contact hours</b> 2 SWS / 22,5 hrs	<b>Self-study</b> 67,5 hrs	<b>Class size</b> 23	
2	<p><b>Learning objectives/outcomes</b> The reference level of this module is B2.1 according to the Common European Framework of Reference for Languages (CEFR)</p> <p><b>1. Knowledge</b> After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Use conditional sentences (Type 1 and Type 2)</li> <li>• Correctly differentiate between and use the Past Simple and the Present Perfect</li> <li>• Correctly differentiate between and use the Past Simple, Past Continuous, and Past Perfect</li> <li>• Make use future forms with <i>will</i> and <i>be going to</i></li> <li>• Understand the purpose of modal verbs and use them appropriately</li> <li>• Actively use vocabulary of the following word fields: <ul style="list-style-type: none"> <li>• Money and markets</li> <li>• Exaggeration and understatement</li> <li>• Computers and Email communication</li> <li>• Presentations</li> <li>• Meetings</li> </ul> </li> </ul> <p>Grammar and vocabulary at B2.1 level. Grammar taught is functional, i.e. related to functions and skills taught.</p> <p><b>2. Comprehension</b> After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Understand listening texts about people's attitudes to meetings, concerning pre-meeting conversations and influencing tactics, as well as a documentary on making decisions.</li> <li>• Comprehend short reading texts with content relating to the economics of the James Bond film enterprise, management styles, website design, and effective presentation skills.</li> </ul> <p><b>3. Application</b> After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Use the language of making decisions</li> <li>• Use influencing techniques</li> <li>• Engage in small talk</li> <li>• Summarize lengthy texts</li> <li>• Exchange information via email</li> <li>• Give a short presentation using visuals</li> </ul>					

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	<ul style="list-style-type: none"> <li>• Discuss meeting styles in different countries</li> </ul>
3	<p><b>Component content:</b></p> <ul style="list-style-type: none"> <li>• Meetings</li> <li>• Making decisions</li> <li>• Email writing</li> <li>• Presentation skills</li> <li>• Assertiveness in business communications</li> </ul>
4	<p><b>Teaching methods</b></p> <ul style="list-style-type: none"> <li>• Taught classes based on communicative group activities integrating all 4 skills (reading, writing, speaking &amp; listening)</li> <li>• Monolingual, task-based, natural approach focusing on communication</li> <li>• Blended Learning: guided online modules to be completed as self-study</li> </ul>
5	<p><b>Prerequisites</b></p> <p>a) B2.1 language competence (CEF – Common European Framework of References for Languages) OR b) Placement test score between 61 and 75 points.</p>
6	<p><b>Methods of assessment</b></p> <p>Written examination (50%) &amp; practical work, e.g. presentations, written assignments, and online work (50%)</p>
7	<p><b>Applicability of module</b></p>
8	<p><b>Person responsible for module/ lecturer</b></p> <p>Mr. Andrew McDouall</p>
9	<p><b>Reading list (Core texts and recommended texts)</b></p> <p>Course Book (Units 7 – 13): Powell, M. (2014). <i>inCompany 3.0: Intermediate Student's Book</i>. Macmillan Education, Macmillan Publishers Ltd.</p>

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