

AUSFÜLLHILFE: BEWEGEN SIE DEN MAUSZEIGER ÜBER DIE ÜBERSCHRIFTEN. AUSFÜHRICHE HINWEISE: [LEITFADEN](#)  
[MODULBESCHREIBUNG](#)

Module Title ENGLISH 5 – BUSINESS 2 (B1.1)						
Module code	Workload	Credit points	Semester	Frequency of module	Duration	
	90 hours	3		Each semester	1 semester	
1	<b>Module</b> English 5 – Business 2		<b>Teaching Language</b> English	<b>Contact hours</b> 2 SWS / 22,5 hrs	<b>Self-study</b> 67,5 hrs	<b>Class size</b> 23
2	<p><b>Learning objectives/outcomes</b> The reference level of this module is B1.2 according to the Common European Framework of Reference for Languages (CEFR)</p> <p><b>1. Knowledge</b> After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Correctly differentiate between and use present simple and present perfect</li> <li>• Make use of past simple with time adverbs</li> <li>• Appropriately use comparatives and superlatives</li> <li>• Display forms of linguistic devices to express politeness</li> <li>• Make use of will future</li> <li>• Actively use vocabulary of the following word fields: <ul style="list-style-type: none"> <li>• Networking and business conferences</li> <li>• Telephone expressions</li> <li>• Business phrasal verbs</li> <li>• Business travel</li> <li>• Office life</li> </ul> </li> </ul> <p>Grammar and vocabulary at B1.2 level. Grammar taught is functional, i.e. related to functions and skills taught.</p> <p><b>2. Comprehension</b> After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Identify appropriate conversation topics</li> <li>• Perform conversation strategies</li> <li>• Gather personal information about potential business partners</li> <li>• Utilize useful telephone expressions</li> <li>• Check their understanding in conversations</li> <li>• Showcase effective listening techniques</li> <li>• Display fluency in dealing with travel situations</li> <li>• Express themselves in a polite fashion</li> </ul> <p><b>3. Application</b></p>					

Version	Erstellt von	Freigabe (Datum/Kürzel)	Gültig ab
1.0	sema, mca		

	<p>After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Actively keep engaging conversations going</li> <li>• Create professional voice mails</li> <li>• Exchange information via telephone</li> <li>• Support their arguments with facts and figures</li> <li>• Express cultural awareness in various business environments</li> <li>• Proficiently deal with incoming business calls</li> </ul>
3	<p><b>Component content</b></p> <p>After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Business Conferences</li> <li>• Making phone calls</li> <li>• Focusing on relevant facts</li> <li>• Business travel</li> <li>• Handling incoming phone calls</li> </ul>
4	<p><b>Teaching methods</b></p> <p>After successful completion of the module the students are able to:</p> <ul style="list-style-type: none"> <li>• Taught classes based on communicative group activities integrating all 4 skills (reading, writing, speaking &amp; listening)</li> <li>• Monolingual, task-based, natural approach focusing on communication</li> <li>• Blended Learning: guided online modules to be completed as self-study</li> </ul>
5	<p><b>Prerequisites</b></p> <p>a) A2 language competence (CEF – Common European Framework of References for Languages) OR b) Placement test with a score between 40 and 60 points</p>
6	<p><b>Methods of assessment</b></p> <p>Written examination (50%) &amp; practical work, e.g. presentation, written assignment (50%)</p>
7	<p><b>Applicability of module</b></p>
8	<p><b>Person responsible for module/ lecturer</b></p> <p>Mr. Andrew McDouall</p>
9	<p><b>Reading list (Core texts and recommended texts)</b></p> <p>Course Book (Units 1 – 6): Powell, M. (2014). <i>inCompany 3.0: Intermediate Student's Book</i>. Macmillan Education, Macmillan Publishers Ltd.</p>

Version	Erstellt von	Freigabe (Datum/Kürzel)	Gültig ab
1.0	sema, mca		