

Notification Study Semester Abroad

Last Name, First Name			
Matriculation Number	Study Programme	Semester	

I complete a Study Semester Abroad

in Winter Semester 20____ / ____ Sommer Semester 20____

at the university

_____, _____, _____
 Name of university

City (Campus)

Country

This notification has to be submitted to the International Center no later than 01.03. (summer semester) / 01.09. (winter semester). Should you not take up your study place abroad, please ensure that you immediately notify the Examinations Office.

During your study semester abroad you will not be automatically registered for any exams. If you wish to sit any exams, you will have to register yourself for them (you need to do so during the semester, no later than the last week of lectures).

During your study semester abroad, you are obliged to re-register (at HFU) and pay the relevant fees. You are furthermore obliged to ensure that you have adequate health insurance.

I herewith confirm that the details stated above are complete and correct and that I will immediately make known any changes which may occur to these at a later date.

Date

Signature (Student)