

Business Consulting Masters (M.Sc.)

Frequently Asked Questions (FAQs)

BCM Office
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**STUDIERN
AUF HÖCHSTEM
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General Questions about M.Sc. of Business Consulting

❖ Who should apply for Business Consulting Master (BCM)?

Our International Master's in Business Consulting addresses students and professionals who are interested in gaining comprehensive know-how on how to bridge the gaps between business and IT.

The programme teaches cutting edge management and consulting skills enabling graduates to explore a career in global companies. It is ideally suited for applicants who are looking for a career in SAP Consulting, Business Process Consulting, Strategic Consulting or other similar fields.

We provide a world class learning environment through interactive teaching methods including lectures, case studies and project work.

❖ What kind of jobs/careers does the BCM programme prepare you for?

The BCM Programme prepares graduates to follow diverse career paths ranging from management to information technologies, depending on academic background and previous experience. Here are just a few of the jobs open to you as a future BCM graduate:

- SAP Consultant
- Business Process Consultant
- Supply Chain Management Consultant
- Business Intelligence Consultant
- Business Analyst
- Software Engineer
- Financial Advisor

❖ What is the reputation of Furtwangen University and the BCM programme?

Furtwangen University is a rapidly expanding university with more than 150 years of teaching and innovation tradition. It is situated in one of Germany's most prosperous and efficiently run states, Baden-Württemberg. Over the last few years, Furtwangen University has regularly gained top places in the national university rankings conducted by CHE, Computerwoche and Focus.

In the recent CHE Rankings of universities and colleges in Germany, the Faculty of Business Information was ranked 2nd for the quality of studying and teaching and 3rd overall among all German universities.

❖ Can I get in touch with BCM Alumni?

Yes. We have a group on Xing called BCM-HFU. You can visit this group and thus contact former BCM students who are now working in numerous prestigious companies around the world. You can also find more information on our Facebook page.

❖ **Are there any scholarships available?**

Due to its excellent reputation throughout Germany, the BCM programme attracts a number of company sponsorships & scholarships e.g. from IDS Scheer AG. Obviously such spaces are strictly limited and available only for students with outstanding academic and extracurricular standing.

The university also offers a number of part-time work opportunities on projects. Again these spaces are limited. Other funding options for prospective students include DAAD scholarships for Germany.

Please check external scholarship opportunities [here](#)

❖ **Does the university arrange internships for the students?**

There are no placements arranged as it is not required by the programme. However, the BCM department encourages students to carry out internships in Companies and often shares some vacancies. Those who are interested have to check the requirements and apply themselves without expecting any influence from the university on the employer.

❖ **Are there application fees?**

No, only the shipping fees for the courier company.

❖ **How much is the tuition fees?**

Tuition fees €4,500 for the 3 semesters plus enrolment fees of €130 per semester

BCM Programm

❖ How long is the duration of BCM?

BCM is 3 semesters with 2 semesters in one calendar year making a total of 18 months.

❖ What are the special features of the programme?

The BCM Programme at Furtwangen University is accredited by ACQUIN. It is one of the most specialized programmes in Germany, focusing on developing business and IT competencies.

The programme prepares students for diverse career paths in software, consulting, manufacturing and retail industry.

❖ What language is the programme taught in?

All the lectures are conducted in English. Students can also take part in free German language courses as electives counting towards their degree.

Additional language course are available from private suppliers (prices start from around 150 Euro depending on type of course).

❖ I have little or no German language knowledge, is this a problem?

The German language proof is not mandatory for the application process. However, we always recommend that our students have some knowledge of the German language to manage their daily lives here, experience the culture, and to enhance their opportunities on the job market.

❖ How are the subject modules assessed?

The modules assess the technical, intellectual, managerial and consulting competencies of the students. Our assessment system is composed of the following elements:

- Individual and group assignments
- Presentations and project work
- Written and oral exams

Teaching and Learning

❖ Who will teach the BCM?

The BCM programme is taught by [professors from Furtwangen University](#) as well as highly-skilled professionals from industry (including consultants, managers and visiting professors).

❖ Does the teaching involve practical subjects and consulting projects?

The BCM programme includes courses on Standard Software including mySAP®, Business Intelligence/Data Warehouse, Customer Relationship Management, Supply Chain Management/Advanced Planner and Optimizer, Microsoft Dynamics, ARIS (for Business Process Management), etc. As part of the programme, students also have the opportunity to work on team projects in order to gain problem solving, business analysis and implementation experience.

❖ How many hours a week will I need to study?

You will usually have 22 - 25 hours of lectures per week. You can expect to spend at least the same amount of time again for group work and individual study.

❖ Do I get access to SAP and other standard software on the university campus?

Yes. We have well-equipped computer labs with mySAP®, BI, and APO installed on PCs. Our students have 24-hour access to lab facilities at the university campus

Application and Admission Process

❖ What are the admission requirements for BCM programme?

To be considered for admission, an applicant must have:

- Bachelor's Degree ($\geq 70\%$).
- English Language Skills [TOEFL IBT ≥ 76 (ETS Company code 7301), IELTS Academic ≥ 6.0].
- Minimum work experience of 1 year in a relevant field after completing the first degree.

❖ I have all the requirements and a lot of experience and/or Masters but my Bachelor's is a bit less than 70%, Can I still apply?

It is possible to apply, applications like this will be evaluated on case-by-case basis. Please, make sure to highlight your work experience and any other strengths that would make you a better candidate for BCM in your motivation letter.

❖ Do you require the GRE exam for admission?

The is recommended, but not mandatory.

❖ What documents are required for admission to the BCM Programme?

- Application form
- A recent photo with your name/address on the back
- Copy of passport
- Your curriculum vitae / resume
- Letter of motivation
- Academic and professional qualification certificates (certified copies)
- Academic transcripts (certified copies)
- University-entrance qualification 'the degree that entitles the recipient to study at a university (e.g. High School Certificate)' (certified copies)
- Job reference(s) for one or more years after 1st degree
- Document stating English proficiency (certified copies)
- Not compulsory, but if available: document(s) stating German proficiency
- *All educational certificates and transcripts should be certified by the German Embassy / Consulate.*

❖ Do I have to translate the documents into German?

All the documents should either be in English or German. If translated, the translation should be attested by the German embassy/Consulate.

❖ Do I get my documents back if I get rejected?

We do not send any documents back. We ask for attested photocopies of critical documents.

❖ How long should the letter of motivation be? Is there a word limit?

Ideally, one page is desirable for a motivation letter. There is no word-limit.

❖ **What is a reference letter?**

The reference letter should show where you worked, from when till when you worked at that company, what kind of work you did and in which way you did your work, this means your tasks and behavior.

❖ **Is there a special format for the reference letter?**

No format required other than stamp and date and letterhead of the company.

❖ **Will you accept public/local notary attestation by my country?**

No, we accept only German-embassy/consulate certified documents.

❖ **What undergraduate degree subject should I have studied to apply for the BCM programme?**

Applicants with a previous degree in the areas of Business Economics, Information Technology, Social Sciences and Engineering are encouraged to apply for the programme.

❖ **Do I need a GMAT score to apply for the programme?**

The GMAT score is not a requirement of BCM programme. The admission is competitive and we carefully select students based on many criteria which are not only limited to educational background and experience, so a GMAT may be an advantage.

❖ **What is the application deadline for BCM?**

The application period is from 15th April to 15th October. The course starts on 1st March every year.

❖ **Does the course start in the winter or the summer semester?**

Our programme starts once a year in Summer Semester only (1st March).

❖ **When will I be notified about my admission (acceptance or rejection)?**

Admission letters for the BCM programme are sent by regular post at the beginning of November. A scanned copy is also sent via E-Mail to speed up your visa process. You must therefore provide us with any changes in your postal or email addresses. Urgent inquiries on application status should be sent by email to: study-bcm@hs-furtwangen.de

❖ **To which postal address should I send my application?**

Furtwangen University
Ms. Sabina Tomas - BCM
Robert-Gerwig-Platz 1
78120 Furtwangen
Germany

❖ **Do I have to send my study certificates to Uni-assist?**

No we do not require Uni-assist in our application process.

❖ **Can you check my CV if I am eligible to apply?**

Unfortunately we do not offer advice on eligibility. You will have to check that from the information we have provided on our website. Please refer to our requirements [here](#)

❖ **Can you check my application by email before I send it by post?**

No, you should send your application with required documents to us directly by post to:

Ms. Sabina Tomas - BCM
Robert-Gerwig-Platz 1
78120 Furtwangen im Schwarzwald
Germany

❖ **Do I need to take a TOEFL / IELTS test?**

Yes. We require excellent English proficiency proved by TOEFL IBT of minimum 76 or IELTS Academic with minimum 6.0. The TOEFL ETS company code of Furtwangen University is 7301. The test is not required for native English speakers.

You are exempted from taking the proficiency test if you have graduated from a higher education institution in an English-speaking country (i.e. Great Britain, Ireland, United States, Canada, Australia or New Zealand).

❖ **I have conducted my entire studies / work experience in English, do I still have to present IELTS or TOEFL?**

Yes, we require excellent English proficiency proved by TOEFL IBT of minimum 76 or IELTS Academic with minimum 6.0. The TOEFL ETS company code is 7301 for Hochschule Furtwangen University.

The test is not required only for:

- Native English speakers.
- If you have graduated from a higher education institution or worked in an English Speaking country (i.e. Great Britain, Ireland, United States, Canada, Australia or New Zealand).

❖ **When should I apply for Visa?**

This differs from one country to the other, but as a rule of thumb 3 months –at least- before the desired travel date.

Further Information

❖ Where is Furtwangen?

Furtwangen is a small town in the Black Forest in the south-west of Germany. It is 50 km from Freiburg, 100 km from Stuttgart (the capital of the state of Baden-Württemberg), 80 km from the French border, 70 km from the Swiss border, and 80 km from lake Constance.

❖ How do I get to Furtwangen?

The closest international airports are Zürich, Stuttgart or Frankfurt. If you are flying to Frankfurt, arrive early in the morning and take a train (<https://www.bahn.de/p/view/index.shtml>) from Frankfurt airport (Fernbahnhof) to Triberg im Schwarzwald. You will probably have to change trains 2 to 3 times. Then take the bus (no. 7270) to Furtwangen (30 minutes) and get off at the Stadtkirche bus stop (2 minutes walk to campus) or at Rößleplatz (1 minute walk to campus).

❖ What accommodation is available in Furtwangen?

Nearly all students take private rooms eventually, but we strongly recommend taking a room in the student dormitory GHB (Großhausberg) or ASK for at least 1st semester (only 15 minutes walk to University). Furtwangen University [International Center](#) offers a special package for international students.

❖ How much money do I need for daily life?

Living in Furtwangen is cheaper than in most of the larger German university towns. You have to calculate about 720,-€/month including accommodation, insurance, living expenses, literature, transportation costs etc.

Recently, German Embassies ask for 720,-€/month * 12 months = 8640,-€ in a blocked account. From this account you can withdraw monthly 720,-€ into your current account prior to a grant of visa. For questions to Deutsche Bank international student services (db.student@db.com).

For your current account, we suggest you open one with Sparkasse (free student banking service, cash machines in Furtwangen) once you arrive in Furtwangen. Both accounts must be confirmed after arrival in Furtwangen.

❖ How do I get health insurance?

You could get German health insurance with **AOK Furtwangen** (located near the HFU main entrance) after you have arrived in Germany (this takes a day or two) – this is normally cheaper and will cover the complex legal requirements for health insurance better than most insurance you can obtain at home. However you will have to check with your German embassy if you will need travel insurance for your VISA.

❖ Who can I contact for further information and study counselling?

If you have any further questions or specific queries regarding admission, please contact the BCM Programme Office by email: study-bcm@hs-furtwangen.de.