

## Notification Pregnancy/Maternity Protection - Nursing – Parental Leave

Family Name, Given Name:	Matriculation No.	Study Programme:	Semester:

### Notification Pregnancy/Maternity Protection and Nursing

I am herewith informing you that:

- I am pregnant / expected delivery date: \_\_\_\_\_  
(doctor's note or photo copy of "Mutterpass" (expectant mother's record of prenatal care booklet) required)

During the maternity protection period (six weeks prior and eight weeks after the delivery date) as well as during any semester which is even partially affected by it, you will not automatically be registered for exams. Should you wish to sit any exams during this time, please make sure to hand in a registration („Belegung“) at the examinations office ("Prüfungsamt") by the end of the lecture period.

- I am nursing / date of birth: \_\_\_\_\_ (copy of birth certificate required)

Your notification of pregnancy / nursing will be forwarded internally within the university solely to allow for a risk assessment to be compiled (§ 10 MuSchG). Additionally, the supervisory body will have to be informed (§27 MuSchG). In certain cases it is possible to refuse disclosure (§ 27 Abs. 4 MuSchG).

### Notification Parental Leave

I am herewith declare that the child \_\_\_\_\_ (Given Name, Family Name)  
is living in my household, \_\_\_\_\_ (address), I have custody and care of and bring up the child myself.  
(copy of birth certificate required)

Requested parental leave period: from \_\_\_\_\_ until \_\_\_\_\_

(Either the entire period until the child's third birthday or with up to 24 months remaining to be taken between the child's third and eighth birthday)

The examinations office („Prüfungsamt“) has to be notified of any changes to the details given above immediately.

Additional information can be found in our leaflets „Studying and Exam Information for Parents-To-Be and Students with Children“ and „Information for Students: Pregnancy“.

Date, Signature

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